



Jack Biggerstaff, Superintendent
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SANGER INDEPENDENT SCHOOL DISTRICT

March 7, 2003

Dear Parents/Guardians:

The Texas Education Agency and Governor Rick Perry have requested that all Texas school districts prepare for a community-wide emergency in case of a terrorist attack. School districts across the state and nation are making plans to ensure schools and the children contained in them would be safe in the event of an attack. The Sanger Independent School District is in the process of finalizing emergency plans and would like to share this information.

Each campus will be designating an area in each building to be called "shelter-in-place". This area will be determined as the safest place in the building for all students and employees if a community-wide emergency does occur. The "shelter-in-place" will have an adequate supply of drinking water and access to some food items if needed.

Each campus would then begin notifying parents to come by the front office of each school to pick-up their child. Each child would need to be signed out by a parent. It is imperative that each campus has accurate information for each child. It is very important that all phone numbers on each child's emergency form is accurate. Please update your child's emergency form immediately if information has changed since the beginning of school. Cell phone numbers would be very important if you are willing to share that information. If anyone wishes to give permission to another parent to pick-up his or her child, please contact the campus office to add that information to the emergency form.

The Sanger I.S.D. plan is to keep children in a safe place until parents arrive. We hope that this can be done in two hours or less. Getting the child safely to the parent as soon as possible is our goal. During this two-hour time period, maintenance and custodial staff will be assigned to each campus to shut down heat and air conditioning systems in order to keep some of the outside air from entering the building. We will also provide security for the campus and monitor all outside activity.

It will be very important that students at Sanger High School do not leave the campus in their automobiles. Sanger I.S.D. asks parents to direct their child not to leave the high school area until they arrive to sign them out.

Also, during this time, Sanger I.S.D. will be working with the Sanger Police Department, Denton County Sheriffs Department, FEMA, Sanger Fire Department, and other disaster teams to obtain knowledge of the situation. Any and all plans could change if deemed necessary by the agencies for the safety of the children.

First and most important is the safety of each child. In the event of an emergency, Sanger I.S.D. would appeal to each parent, grandparent, babysitter, or any other person who picks-up or delivers a child to a campus to follow security procedures. **Effective immediately, no person will be allowed to go to a classroom or area in the building to pick-up a child without proper credentials from the office.**

If there are questions that need answered, please contact your child's building principal. More information is provided on the District website at www.sangerisd.net. Click on emergency procedures. Thank you for your help in this matter. Everyone working together will protect our children from harm.

Sincerely,

Jack Biggerstaff
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Sanger Independent School District

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